



COLLEGE OF ARTS & SCIENCES, AND EDUCATION
Department of Teaching and Learning
2500 West North Avenue, Baltimore, Maryland 21216
 Grace Hill Jacobs Room 730; (410) 951 – 3066
“Educator as Reflective Facilitator of Learning”

Checklist for Exit from Internship

Each item on the list below must be satisfied in order for an intern to complete an initial certification program at Coppin State University. The exit committee and department chair will verify each requirement is met and sign in the designated space. The intern’s final transcript must be attached.

Name: _____ Major: _____

Requirements	Met	Not Met	Notes
1. Completed all coursework requirements.			
2. Completed all methods, internship, and seminar courses with a grade of “C” or better.			
3. Earned a cumulative GPA of 2.5 (BS)/3.0 (MAT/M.Ed.) or better.			
4. Completed a teaching major in an approved program.			
5. Met the Praxis I/ Praxis Core Test requirement.			
6. Met the Praxis II PLT Test requirement.			
7. Met the Praxis II Content Tests requirement.			
8. Applied for graduation and secured approval from the department chair.			
9. Earned a satisfactory grade for the presentation of the E-Portfolio.			
10. Completed the Exit Interview			
11. Completed the Exit Survey			
12. Met the Disposition Measures			

Note: (1) Intern who has not met all program requirements CANNOT be identified as a program graduate and will not have access to a final transcript.

Test Area	Test Name	Test Code(s)	Maryland Score
Elementary Education	Instructional Practice and Applications	5019	155
	Principles of Learning and Teaching: Grades K-6 (Pedagogy)	5622	160
Early Childhood	Early Childhood: Content Knowledge	5022	160
	Principles of Learning and Teaching: Early Childhood (Pedagogy)	5621	157
English	English Language Arts Content and Analysis	5039	168
	Principles of Learning and Teaching: Grades 7-12	5624	157
Special Education	Core Knowledge and Applications	5354	151

Chairperson’s Signature

Date

Exit Committee Chair’s Signature

Date