



2013-2014
 CHANGING LIVES. EMPOWERING COMMUNITIES

Articulation Agreement
Between
Baltimore City Community College
And
Coppin State University

This Articulation Agreement ("Agreement") is made by and between Baltimore City Community College, 2901 Liberty Heights Baltimore, MD 21215 and Coppin State University, 2500 W. North Avenue Baltimore, MD 21216.

WHEREAS Baltimore City Community College and Coppin State University recognize the need and importance of facilitating the transfer of students from Baltimore City Community College to Coppin State University as these students pursue their educational goals, and

WHEREAS Baltimore City Community College and Coppin State University recognize that to enhance this transition, a formal articulation agreement between Baltimore City Community College and Coppin State University should be established, and

WHEREAS Baltimore City Community College and Coppin State University have conducted a thorough review of the curricula at Baltimore City Community College in **Health Information Technology** and Coppin State University in **Health Information Management**.

Now, **THEREFORE**, in consideration of the mutual promises and conditions herein, the adequacy of which is hereby acknowledged, Baltimore City Community College and Coppin State University hereby agree as follows:

The following general principles guide the operation of this Agreement:

1. The program is designed for graduates of the Associate of Applied Science Degree in Health Information Technology to Bachelor of Science in Health Information Management. A maximum of 70 credit hours from Baltimore City Community College (BCCC) will be allowed toward fulfillment of Baccalaureate completion.
2. All course credits as delineated in the attached articulation plan will be accepted as transfer to fulfill Coppin State University requirements for the Bachelor of Science degree. Only courses in which the student earns a grade of "C" or better are eligible for transfer.
3. Students must maintain a 2.5 cumulative grade point average in order to transfer.
4. Credits earned from non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores) are included in the maximum of 70 credits that will be accepted by Coppin State University, and students must submit original test scores/results to Coppin State University. Coppin will also accept BCCC Tech Prep transcribed credits where students received a grade of "B" or better. These courses are also included in the maximum 70 transfer credits.
5. Students intending to transfer should complete the admission application for Coppin State University following the third semester of their Associate

Degree program. Students should contact the Financial Aid Office at Coppin State University as soon as possible with regard to college deadlines for financial aid. BCCC students who are within credits of completing their Associate Degree will have their Coppin application fee waived.

6. Baltimore City Community College and Coppin State University do not presently have a dual enrollment program, but should one be agreed to, this agreement will not preclude students from participation; and students may apply for and receive the benefits of dual enrollment. Those students would then be subject to the policies of said program should they apply.
7. Baltimore City Community College students who have completed the Associate of Applied Science degree will be given every consideration for financial assistance and will be eligible to compete for academic scholarships at Coppin State University. **Scholarships:** Students transferring from BCCC to Coppin may be eligible for the Maryland Community College Transfer Scholarships if offered by Coppin. Scholarships include, but are not limited to:
 - a) **Gold Transfer Merit Award**
Requirements: Full-time student; community college transfer student; successful completion of a least 56 credits; 2.8 GPA or higher
Award: \$1500 per year, renewable for up to 4 semesters
 - b) **Blue Transfer Merit Award**
Requirements: Full-time student; community college transfer student; successful completion of at least 25 credits; 2.5 GPA or higher
Award: \$800 per year, renewable for up to 6 semesters
 - c) **Private Donor Award(PDA) Eligibility**
 1. Must have completed as least 12 credits at the undergraduate level (9 at graduate level)
 2. Must be in good academic standing (current & cumulative GPA will be considered)
 3. Must demonstrate financial need

Applications

Applications are accepted annually for the approaching school year. Students must plan to register or be registered for the upcoming semester prior to submitting the application. Students must also apply for Federal Financial Aid prior to applying for PDA funds. When applications are reviewed, the applicant's financial need will be assessed with information received from the Financial Aid office.

Awarding Process

The PDA program committee will decide which applicants will be

awarded. In most cases, PDA funds will not cover a student's entire tuition bill. The award program is designed to provide funding to students whose bill is not totally covered by Financial Aid or other funding sources.

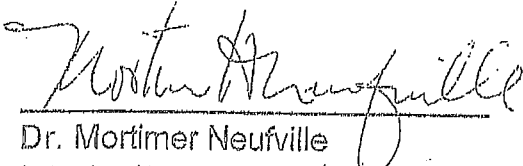
For more information, students may contact the, Coordinator, Private Donor Award program, at (410) 951-3808. **Walk-ins are not permitted.**

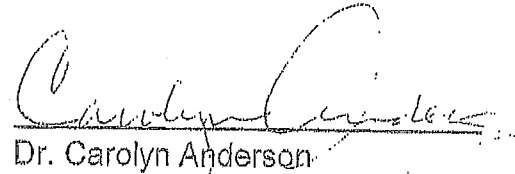
8. Baltimore City Community College and Coppin State University further agree to monitor the performance of this agreement, on an annual basis, and to revise it as necessary.
9. Appointed institutional representatives at Baltimore City Community College and Coppin State University will ensure that appropriate personnel in their respective institutions are aware of this agreement, including the admissions and advising staff, transfer coordinators, appropriate faculty, Deans, Provosts and Vice Presidents.
10. Students who begin their studies at Baltimore City Community College will be given the same access with regards to awards and distribution of financial aid; campus housing; course selection, registration and all other student services as students who began their studies at Coppin State University.
11. Baltimore City Community College and Coppin State University agree to publicize this agreement. Baltimore City Community College will distribute information regarding this articulation agreement to Baltimore City Community College students who are interested in pursuing majors in Health Information Management.
12. Baltimore City Community College and Coppin State University will conduct a review/revision of the procedures and contract every 3 years, and it will be re-signed.

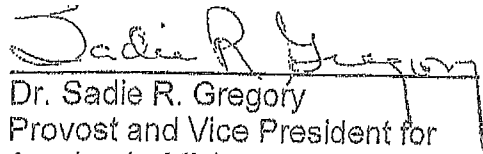
This agreement becomes effective upon signature by all parties and shall continue in effect unless voided by either party upon sixty (60) days prior written notice. Baltimore City Community College and Coppin State University will consider, in good faith, any amendments proposed by either party; however, the Agreement may only be amended in writing, signed by both parties. The agreement may be terminated by either party for due cause and after adequate notice to the other.

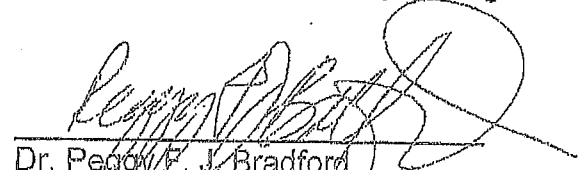
If termination of this agreement occurs, students who have been accepted to Coppin State University to pursue the Bachelor of Science degree in Health Information Management will be allowed to articulate credits pursuant to this agreement for a period of up to two years following termination of the agreement.

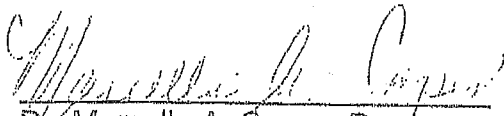
IN WITNESS WHEREOF the parties hereto have executed this agreement in duplicate
this _____ day of _____

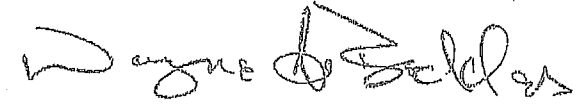

Dr. Mortimer Neuville
Interim President
Coppin State University


Dr. Carolyn Anderson
Interim President
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Dr. Sadie R. Gregory
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for SCOTT OLDEN
Mr. Scott M. Olden, Dean
School of Allied Health, Nursing,
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